



## **Consortium Committee Meeting**

*Thursday, March 12, 2009, 1:30 P.M. to 3:30 P.M.*

*COMPASS, Conference Room  
800 S. Industry Way, Suite 100  
Meridian, Idaho*

### **AGENDA**

- I. Consent Agenda***
  - a. Approval of the February 12, 2009 Meeting Notes (page 2) \**
  
- II. Action Items***
  - a. Election of Officers*
  - b. Approve Consortium and Steering/Technical Committee Meeting Schedule Changes (page 7) \**
  
- III. Information/Discussion Items***
  - a. Review Steering/Technical Committee Work Groups and Members (page 8) \**
  - b. Variable Level of Service related to Adequate Public Facilities – Sally Goodell*

\* Attachments

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## **Consortium Committee Meeting**

*Thursday, February 12, 2009, 1:30 P.M. to 3:30 P.M.*

*COMPASS, Conference Room  
800 S. Industry Way, Suite 100  
Meridian, Idaho*

### ***Minutes***

#### ***I. Consent Agenda***

***Approval of the November 20, 2008, Meeting Minutes***

***Elaine Clegg moved and Nate Mitchell seconded approval of the Consent Agenda as presented. Motion passed unanimously.***

#### ***II. Action Items***

##### ***a. Election of Officers***

This item was moved to the next Consortium meeting.

##### ***b. Approve the Major Work Areas for 2009:***

###### ***• 2009 Work Plan***

Sally Goodell stated that, in response to the discussion at the February 2009, Consortium meeting of developing a 2009 Work Plan, the BGG Steering/Technical Committee proposes the following items within the work plan:

- Integrated Land Use /Transportation Planning
- Area of Impact Process
- Development of an Annual Workshop Update and Public Outreach Materials
- Status of Phase 1 Report

Sally said that Patricia Nilsson had developed a table that illustrated the draft adequate public facilities ordinance focused heavily on the development review process. ACHD staff looked at the development review process in detail and concluded that the way it was structured was not going to achieve the goals that the Consortium had adopted as part of the larger BGG process. Staff determined what needed to be done was to set the framework that precedes development review in order for the process to work together as a whole.

Sally presented a draft Integrated Land Use/Transportation Planning matrix for Consortium consideration as to whether the work is appropriate for agency staffs to take on this year (2009).

The broad goal is to provide information about the cumulative impacts of development on the transportation system and to ensure adequate public facilities when reviewing development.

What is now understood is that there is not enough information in the land use plans to allow transportation agencies to determine what the overall impacts are. In the future, local jurisdictions need to quantify their comp plan to identify 20 years worth of growth on the ground. Then the transportation plan to serve that growth will be defined, with that understanding carried through the development review process.

Sally reviewed what would collectively need to be done to achieve the goal of being able to provide that information in relation to development:

- Cities/ County would quantify comp plans.
- In addition to defining the land use map, cities and County would identify build out population and employment.
- ACHD/Cities/County would identify desired levels of service, which is the Variable Level of Service Map that is currently in draft form.
- COMPASS/Cities/County would define a 20 year growth total. Define how much and where for 20 years and build out.
- COMPASS would model 20 year and build out trip generation, distribution and mode choice.
- COMPASS would define transportation system to serve both 20 year and build out scenarios.
- ACHD and ITD would define road (bike and pedestrian) improvements to serve 20 years of trips.
- Cities/County would define transportation improvements outside of public right-of-way, i.e., pathway system and greenbelt.
- VRT would define transit improvements to serve 20 years of trips.
- Cities/County/ACHD adopt 20 year land use/road plan. Review comp plan changes, zoning, and entitlement for compliance with 20 year land use/road plan. Define appropriate mitigation for growth. ACHD maintains ongoing accounting of available capacity.
- Cities/County provide information about approved development by parcel (especially, commercial).
- COMPASS maintains ongoing accounting of approved, unbuilt development and unallocated planned growth (e.g. what's approved, what's built, where)

Sally noted that defining these elements as outlined would take us to a level of specificity that we do not have today. It would show planned growth, with the understanding that unplanned growth would require mitigation. This process ties better with the way impact fees work than the way the draft AFPO was written.

Elaine Clegg agreed that Sally's presentation was a good starting point. Elaine stated we need to be specific about defining the transportation needed to serve build out, and make sure we understand that, after the 20 year period everything is illustrative and scenario-based and subject to change, and be specific about how often updates are made. Elaine added that not only would ACHD maintain an ongoing accounting of available capacity, but that VRT would do that for the transit system. The cities would do it for all of the off-right-of-way system. Agencies need to figure out what kind of information is needed to get to the density.

John Evans asked if the capacity connection is by jurisdiction. He noted that there are roads that run through multi-jurisdictions, which has previously created the issue of capacity being used up by one area, and then a project in a different jurisdiction on the same road way is stuck with mitigation. Sally replied this is an attempt to get much closer to how you solve that. Sally noted the wildcard is the other counties.

John clarified that if capacity is built around the plan, then the reservation of capacity would be on the basis of the land use from which it was generated, i.e., Jurisdiction A would have a reserve capacity according to the plan if it was adopted, and it could not be consumed by Jurisdiction B. Sally concurred.

Pete O'Neill stated, as Elaine noted, that we need to determine how often to do a reality check, because you don't need the funds to do everyone's plan, because not everyone's plans will happen. Elaine added that points out that a way needs to be figured out, intra-jurisdictionally, of what the priorities are.

Sally said the key question for the Consortium to consider is whether there is sufficient benefit in adequate public facilities accounting and possible future ordinances to devote the resources to getting this detailed out in 2009?

Elaine asked if the Steering Committee discussed the long term benefits in terms of staff time in going through the process of application approval. Elaine said she can see the benefits in the front end of devoting staff time, but is there benefit in the back end?

Patricia Nilsson said yes, staff is always thinking at ground level because part of going through ***Communities in Motion*** and BGG, is to get good information to make good decisions. How the information gets to staff level will be fleshed out as the system is identified, it may be different for each jurisdiction.

Patricia said there is a lot of data and the question is how to organize it more effectively to get good information to the decision makers.

Pete said don't limit the effort to just the APFO.

Carol added even if the APFO cannot be put together, we are still getting tools out of the process.

Elaine stated as staff gets this more fleshed out it will be necessary to go to each governing board and review the work plan, the hours involved and the trade offs, so they will know to budget for it.

***Elaine Clegg moved and Nate Mitchell seconded approval of staff moving forward with the Work Plan.***

### ***Discussion***

Phil requested to amend the motion that each jurisdiction needs to review the work plan. The maker of the motion agreed to the friendly amendment.

***Motion passed unanimously.***

- ***Area of Impact Process and Next Steps***

Anna Canning provided a historical recap of the development of the Area of Impact process approved by the BGG Consortium on February 15, 2008. Anna stated the process started with defining a boundary, gave some guidelines and criteria as to how to establish the boundary, but nothing definitive. It gave a process for the subarea planned scope of work process, but no standards other than those defined by the state code. It clarifies how you submit your request for an area of city impact expansion and how to go about the hearing process.

Anna said the short answer to the question of what has been done with the process since its inception is nothing really has been done. Meridian and Eagle incorporated it into their comp plan update. Anna said the Steering Committee suggestion to the Consortium with Ada County's concurrence, is that this be worked into the Title 9 Agreements each City has with the County in regard to how they will implement their comp plans and review updates. The issue also came up in regard to the County undertaking some new ways at looking at planned communities both within the area of city impact, as suggested by BGG, and without the areas of impact.

Elaine said in regard to annexation outside the area of impact, the one thing that has not been fully discussed is how to formalize that. Elaine agreed with the suggestion of formalizing the agreement process in the Title 9 Agreements. Elaine asked the other jurisdictions if they were comfortable with that clause.

Nate Mitchell said we should be less concerned about exceptions and annexation outside our own areas of impact and more concerned about annexing pieces of someone else's area of impact. Anna noted that is addressed in the Area of Impact process.

Elaine questioned if it was necessary to formally sign an MOU stating everyone will attempt to follow this.

Matt Stoll noted that other areas, such as Denver, have MOU's among all of the entities in the region stating how they are going to work together. The MOU can be broken, but it is a document that is public and can be used by the entities to put pressure on any entity that deviates from the agreement.

Phil said that an intra-governmental agreement or MOU may be better under the Alliance. There has been discussion as to whether we are ready to sign those sorts of agreements or rules of engagement at this point. There is still a lot of discussion to go before we get to that point.

Elaine said that this might be an opportunity to go forward to the public with an agreement saying we will make this commitment to play by the rules. Use it as a launching point to gain awareness and public support for the goals that we are trying to achieve.

Pete added that it is an opportunity to go to the public and show that the money has not been wasted on this effort. This is what has happened and what is anticipated in the future.

Carol asked if the members wanted to take this back to their councils for review.

Fred Tilman stated he will take it back to Ada County, but by state law there is no planning boundary. So this body can agree to do whatever it wants to do. But when talking about an area of impact, the law is very specific in the three things you have to address and this varies from that. When push comes to shove, you cannot supersede the law.

### ***Development of Annual Workshop Update and Public Outreach Materials***

Deanna Smith reviewed the concept of an Annual Workshop for elected officials and associated public outreach materials. The idea is to provide the background and history of BGG, the purpose and mission statement, who was involved, and the timeline. She noted that the information will need to be updated yearly and requested confirmation from the Consortium that this is the direction staff should focus on.

Phil Bandy said he sees the value of memorializing what has been done on a yearly basis and providing a scope of work for what will be done in the upcoming year.

After further discussion, *Elaine Clegg moved and Phil Bandy seconded that the BGG Steering/Technical Committee move forward and develop a presentation for the public and elected bodies. Motion passed with Fred Tilman voting nay.*

- ***Status of Phase 1 Report***

Patricia Nilsson presented the Status of Phase I Report, which breaks out adopted policies individually.

Anna Canning noted this will help to define what the objectives are and what other cities have done.

Patricia suggested that the Status of Phase 1 Report could be a regular item on the BGG Consortium agenda.

### ***III. Next Meeting Date***

The next meeting of the BGG Consortium is March 12, 2009, at COMPASS from 1:30-3:30 p.m.

### ***Adjournment:***

The meeting recessed at 2:45 p.m.



*Proposed Quarterly Meeting Dates*

*Consortium:*

*June 11, 2009 @ COMPASS 1:30 pm – 2:30 pm*  
*September 10, 2009 @ COMPASS 1:30 pm -2:30 pm*  
*December 10, 2009 @ COMPASS 1:30 pm – 2:30 pm*

*Steering/Technical Committee:*

*May 7, 2009 @ COMPASS 10:00 am –12:00 pm*  
*August 6, 2009 @ COMPASS 10:00 am – 12:00 pm*  
*November 5, 2009 @ COMPASS 10:00 am – 12:00 pm*



***Steering/Technical Committee Work Groups and Members***

- ***Area of Impact Work Group***  
Members: Gary Allen, Anna Canning, Nichoel Baird Spencer, Patricia Nilsson, Meg Ryan  
Leader: Anna Canning  
(A representative from all the cities will be invited to participate)
- ***Status Report Monitoring/Public Outreach/Education Work Group***  
Members: Anna Canning, Leann Carlsen, Patricia Nilsson, Deanna Smith  
Leader: Deanna Smith
- ***Transportation Adequate Public Facilities Accounting Work Group***  
Members: Phil Choate, Elizabeth Conner, Ashley Ford, Sally Goodell, Patricia Nilsson, Meg Ryan, Charles Trainor, David Turnbull, MaryAnn Waldinger  
Leader: Sally Goodell  
(A representative from all the cities will be invited to participate)

**BGG Consortium Meeting  
SIGN-IN SHEET**

Date: February 12, 2009

Name	Representing	Phone #
1. Sally Goodell	ACHD	387-6129
2. Matt Still	COMPASS	
3. Nate Mitchell	Star	941-2688
4. Elaine Clegg	City of Boise	
5. Patricia Nilsson	City of Boise	584-3842
6. Carol McKee	ACHD	
7. ANNA CANNING	MERIDIAN FOR MAYOR DR WEIRD	888-4433
8. PETE O'NEILL	CHAMBER	333-2401
9. Ray Sturte	chambers of commerce	
10. Meg Rush	Adair County	287-5715
11. Charles Tramor	COMPASS	855-2558
12. Mary Ann	COMPASS	
13. Gurnsey Scott	ITD	334 8300
14. Lynae Sedlacek	Engle Sewer Dist	939-0132
15. Gary Allen	Civitas Prosky	388-1200
16. Catherine Dickinson	student	
17. Mark Tate	M3 Companies	939-6263
18. Deanna Smith	Idaho Smart Growth	333-908 8066
19. Phil Foraker	FEARLESS	514-6248
20. John Evans	Garden City	472-2927
21. Nancy Brecht	COMPASS	
22. Fred Tillman	Ada County	287-7000
23.		
24.		